

2025 Annual Director Election Candidate Application and Petition Form



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Deadline Dates for 2025 Director Elections

December 2, 2024	MEC Director Election Candidate Application, Petitions, & Biographies due in Cassopolis office by 4:30 pm est.
January 20, 2025	Mail Ballots and or Email Ballots
February 10, 2025	Election Closes - Ballots due to Survey & Ballot Systems
February 13, 2025	Ballot Results Delivered to MEC by 4:00pm est.
April 2025	Seat Director at Annual Meeting

^{*}Please note that the highlighted dates are subject to change.



Introduction

In 2025, elections are being held for 3 positions on the Midwest Energy & Communications Board of Directors; Districts 6, 7, and 9. To be nominated, you must adhere to MEC's nomination procedures. This includes meeting the director qualifications established in MEC's Bylaws and adhering to the guidelines established in MEC's Conflict-of-Interest Policy. You must also adhere to the MEC Election Policy and Procedures. In addition, the attached information must be completed in full and the originals delivered with at least 30 verifiable MEC customers' signatures from the district you are seeking to represent. All nomination materials must be received by (Paige Baker), at **MEC headquarters**, no later than 4:30 p.m. on December 2, 2024.

MEC Director Qualifications (Article 3, Section 2 of the MEC Bylaws)

To be eligible for election as a Director or to remain a Director, a person must meet the following qualifications:

- A) Be twenty-one (21) years of age or older;
- B) Have earned a high school diploma from an accredited institution, or obtained state certification through the General Educational Development tests (GED), by the date of the Annual Meeting of the Members (referred to as "Annual Meeting") at which the Director is elected;
- C) Be a United States citizen;
- D) Be a member in good standing of the Cooperative by having met and adhered to the Cooperative's payment policies in accordance with credit requirements contained in the Cooperative's rules and regulations, as amended from time to time, and any other requirements for membership in good standing established by the Cooperative;
- E) While a Director and during the five (5) years immediately prior to becoming a Director, not have been an employee of the Cooperative;
- F) While a Director, not have a close relative who is an employee or becomes an employee of the Cooperative during the Director's term of office. As used in this section, "close relative" means a person who by blood or in law, including step and adoptive kin, is either a spouse, domestic partner, child, grandchild, parent, grandparent, brother, sister, aunt, uncle, nephew, or niece;
- G) Have his or her Primary Residence receiving continuous electric service from the Cooperative for one year and be located at the beginning of the calendar year of the election in the District for which election is sought. Primary residence shall be determined based on factors including, but not limited to, real property rights, homestead exemption, voter registration location, and address on a driver's license ("Primary Residence")
- H) Annually complete and sign a conflict-of-interest certification and disclosure form approved by the Board of Directors;



- I) While a Director and during the three (3) years immediately prior to becoming a Director, not sought to advance or have advanced a:
 - i. Competing Interest with the Cooperative;
 - ii. Financial Interest that would likely impair the ability of the Director to serve the best interests of the Cooperative; or
 - iii. Conflicting Position that would likely impair the ability of the Director to serve the best interests of the Cooperative.

A "competing interest with the Cooperative" exists when judgment concerning the Cooperative (such as financial, legal or general business decisions) is influenced or may be reasonably influenced by another interest (such as financial or non-financial gain or interest).

A "Financial Interest" is likely to impair a Director's ability to serve the best interests of the Cooperative if that Director has received more than ten percent (10%) of the Director's annual gross income from serving as an employee, consultant, or contractor with or for a person or an entity that has done business with the Cooperative in the preceding three years.

A "Conflicting Position" is likely to impair a Director's ability to serve the best interests of the Cooperative if there exists a possibility of that position requiring the Director to make business, legal, or policy decisions adverse to the Cooperative or its membership. Examples of such conflicting positions include, but are not limited to:

- Serving as an employee, consultant, or contractor assigned to negotiating or managing contracts with the Cooperative for any person or entity that has been a consultant, contractor, vendor, or bidder of the Cooperative during the preceding three years; or
- ii. Having held an Executive level or Board position of a financial institution that has held Cooperative assets during the preceding three years.
- J) Not be or have been convicted of a misdemeanor involving moral turpitude or a felony pursuant to state or federal laws;
- K) Not have been previously removed or disqualified as a Director as provided for under these Bylaws;
- L) Have the capacity to enter into legally binding contracts;



- M) Be willing to devote such time and effort to his or her duties as a Director as may be necessary to oversee the Cooperative's business and affairs including: except as otherwise provided by the Board of Directors for good cause, beginning with election to the Board of Directors, attend at least seventy-five (75) percent of all regular and special called Board Meetings during each period from Annual Meeting to Annual Meeting; and obtain the Credentialed Cooperative Director (CCD) designation from National Rural Electric Cooperative Association (NRECA) within the first eighteen (18) months after election to the Board; attend state and national association meetings and Director continuing education training as needed to maintain current knowledge and improve awareness of potential risks to the Cooperative;
- N) Not be employed by another Director or be employed by an entity over which another Director exercises substantial control;
- O) Execute and provide the relevant documents, waivers, or other materials reasonably needed to verify satisfaction of these qualifications, including criminal background checks to be performed by the Cooperative. A person subject to this provision shall not be requested or required to provide personal or business tax returns, financial or business records, or non-public, personal details unless legal counsel has justified and certified in writing that conformity with Director Qualifications cannot be determined without such records. If such certification is made and the records are provided, the Cooperative and its agents shall not publicly disclose such records except with the consent of the person providing them, or in the course of a legal proceeding or as required by law;
- P) While a Director, act in good faith and represent the best interests of the Cooperative as a whole, representing all members on an impartial basis.



Candidate Compliance Affidavit: MEC Directorship

STATE OF		
COUNTY OF		
SWORN CERTI	IFICATION OF COMPLIANCE	
, appea	ared in person and stated as follows:	
My name iscertification, and have personal knowledge	, I am 21 years or older, have capacity to exec of the facts stated herein,	cute this
Midwest Energy & Communications (MEC).	self as a candidate for election to the Board of Direction In order to do so, I have requested this candidate to reviewed it and provided the answers and response	e
 and Affirmation. I will abide by and enforce all MEC Bylave. I affirm that I will adhere to the policies, recooperative for Director Elections. The information I have provided and that complete to the best of my knowledge. I consent and authorize investigation of a materials. I understand that I may be required by New within the time frame asked which is usu 	Conflicts-of-Interest Policy, including the required w and Policy requirements. rules, requirements, and procedures established it is contained in this application is true, correct, and all statements contained in this application and an MEC's General Counsel to provide additional docually within 48 hours of request from MEC General vide such requested information may result in my	by the nd ny attached umentation I Counsel. I
	Signature	
	Printed Name	
Signed and sworn to before me, on this the	day of,	<u>) 2 4</u> .
	Notary Public, State of	



2025 APPLICATION FOR MEC DIRECTORSHIP

A nominee must maintain primary residence receiving continuous electric service for one year, and be located at the beginning of the calendar year of the election, in the MEC Director District for which election is sought. Originals of this Application, Candidate Compliance Affidavit, Conflict-of-Interest Certification and Disclosure Form, and Required Member Signatures must be received at **MEC headquarters** in Cassopolis, Michigan, by 4:30 p.m. on December 2, 2024.

Board Position (select one)		
Oirector, District	Director, District 4	Oirector, District 8
Last Name	First	Middle
Other Names Used		
MEC Account #	Date of Birth	Age
Social Security #		Driver License # & State
Phone (Day)	Phone (Evening)	
Complete physical addresses or	f residences for the last <u>10 years</u>	
Current Street Address	City	Zip Code
Years at Current Address		
Previous Address		From/To
Previous Address		From/To
Previous Address		From/To
Interest Policy and have signed Affidavit, and will electronicall after receipt. The information	ed a Conflict-of-Interest Certifica y execute the Consumer Repo contained in this petition is cor	Bylaws, have reviewed the Conflict-of- ation and Disclosure Form, Candidate ort Disclosure within 5 business days rect and complete to the best of my ements contained in these application
Candidate Applicant Signature		Date



Qualifications to Serve as Directors

Answers to the questions will be disclosed to representatives of Midwest Energy & Communications (MEC) and only for the purpose of determining eligibility to serve as a Director. When information provided by a Candidate is sought by a Member of the Cooperative, the Cooperative may withhold information that MEC determines is excepted from disclosure pursuant to MEC policy. You may also fill out this document via Microsoft Word by clicking here.

1.) What is your year of birth?	
Have you earned a high school diploma or General Educational Development? (Please ensure you submit a copy of your high school or college diploma with your application)	
Are you a United States citizen? (Please ensure you submit a copy of your birth certificate, passport, or voter registration card with your application)	
Have you been employed by the Cooperative during the preceding five (5) years?	
5.) Do you have a close relative who is an employee of the Cooperative. As used in this section, "close relative" means a person who by blood or in law, including step and adoptive kin, is either a spouse, domestic partner, child, grandchild, parent, grandparent, brother, sister, aunt, uncle, nephew, or niece.	
6.) What is the address of your primary residence? (Please ensure you submit a copy of your drivers license with your application)	
Please list how or why this address is your primary residence.	
b. Have you received continuous electric service by MEC for 1 year?	
At the beginning of this calendar year, was the provided address your primary residence?	
7.) Please list each of your employers for the preceding three (3) years.	
8.) Please list each person or entity for who you have served as a consultant, sales representative, trustee, director, or agent during the preceding three (3) years.	
9.) Please list each entity for which you have served as a director or officer during the preceding three (3) years.	
Have you been convicted of a misdemeanor involving moral turpitude or a felony pursuant to state or federal laws?	

Qualifications to Serve as Directors (continued)

Have you previously been removed or disqualified as a Director as provided for under the Cooperative's bylaws?	
12.) Does your current employer have any policies that would govern your ability to regularly attend Board meetings and training?	
Note: If additional space is needed for question Signature is re	
Additional Space for C	uestions 1 – 12:
Signature:	

Date:



Biographical Information Instructions

Director Candidate Applicant Biographical Information Instructions

As a MEC Director Candidate Applicant, you must provide biographical material in electronic format that can be opened by Microsoft Word to the designated MEC staff member as part of your application. Biographical materials are limited to 800 words, containing personal background information and your stance on matters of importance to MEC and its members. Word count will be measured using the word count function of Microsoft Word. If you submit biographical materials exceeding 800 words, the MEC staff will, if time allows, notify you. You may submit revisions to biographical materials until the deadline for submission.

You are solely responsible for the content of your submitted biographical materials (including grammar, spelling and punctuation), and MEC staff will not proofread, edit or otherwise alter any biographical materials, other than to format MEC election material in order to effectively utilize space or provide consistency. If you are confirmed as a qualified candidate, the biographical information you submit will accompany the official ballot and may be published to the MEC website or in MEC publications. Information in excess of the 800-word limit will not be included on the ballot if not corrected by the deadline.

Biographical information should be submitted as an attachment to an email (in Microsoft Word format) and provided by 4:30 p.m. on December 2, 2024, to paige.baker@teammidwest.com. In the subject field of your email, please include your name and the district for which you are seeking nomination. MEC cannot accept your biographical information in the body of an email.

HAND-DELIVER ALL APPLICATION MATERIALS TO BE RECEIVED BY 4:30 P.M. December 2, 2024:

Midwest Energy & Communications 60590 Decatur Rd. Cassopolis, Michigan 49031 ATTN: Paige Baker

EMAIL BIOGRAPHICAL INFORMATION AND COMPLETED QUESTIONNAIRE AS AN ATTACHMENT BY 4:30 P.M. on December 2, 2024 TO:

paige.baker@teammidwest.com

FOR QUESTIONS: Call Paige Baker at 269-445-1049, or email paige.baker@teammidwest.com

Originals of the Candidate Affidavit, Candidate Application, Conflict-of-Interest Certification and Disclosure Form, Required Original Signatures, Biographical Information and Questionnaire Must be Received by 4:30 p.m. on December 2, 2024



2025 Director Candidate Applicant Questionnaire Instructions

Candidate Applicants have the option to complete and provide a board Candidate Questionnaire that will be shared with members. Please follow the instructions below if you would like to provide a completed questionnaire as part of your candidate profile.

INSTRUCTIONS:

- 1) The Candidate Questionnaire **MUST** be submitted in an electronic format that can be opened by Microsoft Word to MEC staff, as part of the application.
- 2) Candidate Questionnaire materials are limited to 400 words (excluding questions).
- 3) Word count will be measured using the Word Count function of Microsoft Word.
- 4) If a Candidate Applicant submits Candidate Questionnaire materials exceeding 400 words, the MEC staff will if time allows, notify the Candidate Applicant.
- 5) Candidate Applicants may submit revisions to Candidate Questionnaire materials until the deadline for submission of application materials.
- 6) Each Candidate Applicant is solely responsible for the content of his or her submitted Candidate Questionnaire materials (including grammar, spelling, and punctuation) and MEC staff will not proofread, edit or otherwise alter any Candidate Questionnaire materials, other than to format materials to efficiently utilize space or provide consistency.
- 7) MEC will distribute the submitted Candidate Questionnaire to all MEC customers, eligible to vote in the election, via MEC's election webpage.
- 8) The deadline to submit the questionnaire is 4:30 p.m. on **December 2, 2024**.
- 9) Please use the questionnaire form provided on the next page and once completed forward the Microsoft Word format file to the designated MEC staff member at paige.baker@teammidwest.com prior to or by 4:30 p.m. on December 2, 2024. <a href="mailto:You may contact the designated staff member to request a blank template of the Microsoft Word file at paige.baker@teammidwest.com.



2025 Director Candidate Applicant Questionnaire (Complete each question and see page 12 for complete instructions.)

Download the word version of the document here.

Ca	indidate Applicant's Name	Board District
1)	What makes MEC's mission meaningful to you, and what interest	ests you about serving on the Board of Directors
2)	What education, skills, strengths or life experiences do you hav	e that would benefit MEC?
3)	What other boards or committees have you served on or leader	ship positions have you held in the past?
4)	Are you familiar with the elements of the cooperative business	model?
5)	How would you approach working with your fellow MEC Director	ors to achieve collaboration and consensus?



Conflict of Interest Policy – Board of Directors Midwest Energy & Communications

I. OBJECTIVE

- A. To clearly define conflict of interest.
- B. To define areas where the Directors, Management or Employees of Midwest Energy & Communications (MEC) shall avoid conflicts of interest, or appearance of conflict of interest, so that the business of MEC will be consistently completed in an ethical and professional manner.

II. CONTENT

- A. The guidelines listed below will apply to the directors, management and employees of MEC.
 - 1. Space limits this policy statement as far as describing every circumstance and condition that could be considered a conflict of interest. All directors, management, and employees of MEC are expected to avoid situations that might be labeled as a conflict of interest.
 - 2. Directors, management, and employees are prohibited from accepting gifts, fees, loans, or favors from vendors, suppliers, contractors, or consultants that, because of the amount or circumstances, may be construed by the Board of Directors or President/CEO as intended to influence the judgment of a director, management, or an employee.
 - 3. The confidentiality of business information must be followed at all times. Directors, management, and employees are prohibited from disclosing information, either inside or outside the organization, to those who have no need to know or whose interests may oppose those of MEC. It is also strictly prohibited for any director, President/CEO, or employee to use such information in any manner for personal gain or advancement and from using such information to the detriment of MEC.
 - 4. No director, President/CEO, or employee of MEC shall knowingly participate in any transaction involving the purchase, sale, lease, or procurement of property or services by or from MEC with any outside concern in which he/she or a relative of his/her family has a financial interest. (See Nepotism Policy B-12 for definition of relative). However, employees may purchase used vehicles of MEC at or above the price established by an independent valuation service, by a dealer, or bid.
 - 5. When a contract or business transaction is under consideration, and a director, President/CEO, or employee knows that he/she or a member of his/her immediate family (Interested Person) has a financial interest in the transaction or contract, this interest shall be fully disclosed to the Board Chairperson or the President/CEO.

B-08 Conflict of Interest

- An Interested Person must disclose a financial interest in a competing business with the Cooperative or a Subsidiary of MEC.
- 6. After disclosure of the financial interest and all material facts, and after discussion with the Interested Person, the Interested Person shall leave the Board or committee meeting at which the financial interest is discussed and voted upon. The remaining Board or committee members shall decide if a conflict of interest exists. In certain circumstances the disinterested Board Directors may determine that the benefit of the potential conflict outweighs any foreseeable harm to MEC or the Subsidiary and may authorize the transaction or competition.
- 7. If the Board or committee has reasonable cause to believe that an Interested Person has failed to disclose actual or possible conflicts of interest, it shall inform the Interested Person of the basis for such belief and afford the Interested Person an opportunity to explain the alleged failure to disclose.
- 8. If, after hearing the response of the Interested Person and making such further investigation as may be warranted in the circumstances, the Board or committee determines that the Interested Person has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary or corrective action.

III. RESPONSIBILITY:

- A. Each Director, President/CEO, and employee shall make every reasonable effort to comply with this policy.
- B. The Board of Directors, President/CEO, and General Counsel are responsible for ensuring compliance with this policy.

ATTACHMENT



Conflict of Interest Certification and Disclosure Form

As defined in the Midwest Energy & Communications Conflict of Interest Policy (Policy), the undersigned Interested Person states:

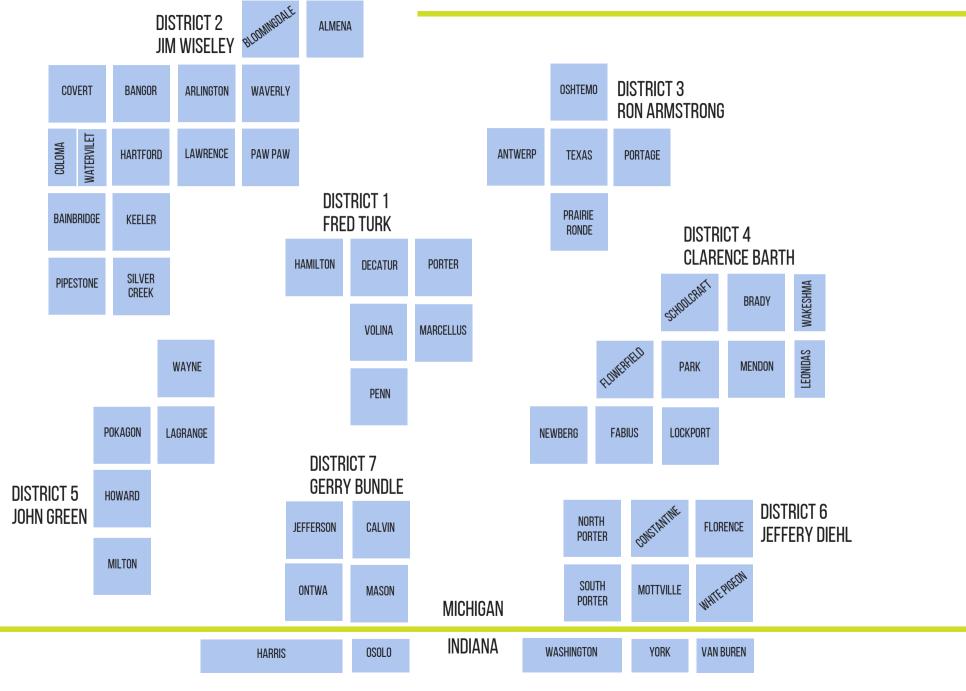
- 1. I affirm that I have received or have access to, have read, and understand the most current version of the Policy;
- 2. I agree to comply with the Policy;
- 3. Based upon my good faith believe, to the best of my knowledge, and except as disclosed below, I certify that I currently comply with the Policy;
- 4. I disclose in the space provided below the following information or facts regarding any potential conflict or any actual income, employment, compensation, conflicting interest transaction, business opportunity or financial interest or other information or fact that could impact my compliance with the Policy. (If you have no potential or actual information or facts to disclose, state "None to Disclose" in the space provided below.)

5. Upon discovering any information or fact regarding any potential conflict or any actual income, employment, compensation, conflicting interest transaction, business opportunity or financial interest, or other information or fact that could impact my compliance, or another Interested Person's compliance with the Policy, I agree to disclose this information to the Cooperative's Board Chairperson or the President/CEO; and

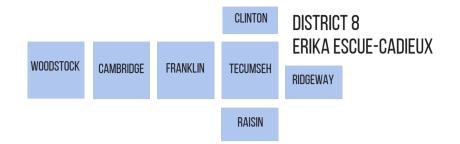
Upon not complying with the Policy, I agree to any sanction, disqualification, removal or other action taken under the Policy, consistent with law and the Cooperative Bylaws.

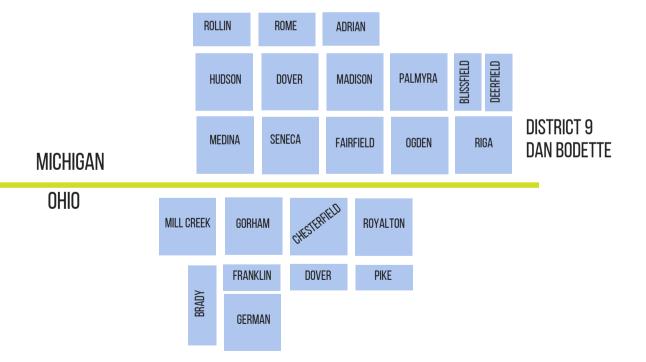
Printed Name: _			
Position:			
Signature:			
_			
Date:			

SOUTHWEST DISTRICT



SOUTHEAST DISTRICT







Only this form will be accepted and use of back side is not permitted.

Required Original Signatures Petition

(print as many blank pages, of this form, as needed for petition signatures)

Verifiable signatures are required from at least 30 Midwest Energy & Communications electric customers living within or who have designated a voting residence within the Board district from which a candidate is seeking election.

INSTRUCTIONS:

- 1) Provide account numbers where possible. Inclusion of these numbers helps verify membership of an eligible voter. Spouses who have a joint membership will only be verified as one (1) member signature petition even if both spouses sign the petition. Business memberships (LLC, Inc., etc.) are also verified as 1 member. A business membership must be signed by the authorized officer or designee.
- 2) Candidate Applicants are encouraged to collect more than 30 signatures in the event a membership cannot be verified.
- 3) Signatures for which the printed name is not legible may not be validated.
- 4) All original signatures of the signed petition must be submitted via U.S. postal mail or hand delivered in person to MEC Staff by December 2, 2024 at 4:30 p.m.
- 5) Candidate Applicants are **encouraged** to submit petition signatures well in advance of the deadline to ensure sufficient time for membership verification. In advance of the deadline, the completed petition signature form can also be scanned and emailed to paige.baker@teammidwest.com. The email scan does not constitute original signatures; therefore, originals must still be mailed or hand delivered prior to the deadline. Refer to the MEC Bylaws and MEC Election Procedures for more information.

Candidate Applicant's Na	ame Board District
Name (Print):	
MEC Service Address:	
Account Number:	
Date:	
Signature:	
Verified (For MEC use Only)	
Name (Print):	
MEC Service Address:	
Account Number:	
Date:	
Signature:	
Verified (For MEC use Only)	
Name (Print):	
MEC Service Address:	
Account Number:	
Date:	
Signature:	
Verified (For MEC use Only)	

Candidate Applicant's N	ame Board District
Name (Print):	
MEC Service Address:	
Account Number:	
Date:	
Signature:	
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Varified (For NAFC use Only)	

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